

# Mayor & Board of Aldermen – Regular Meeting

## Meeting Minutes

December 21, 2023

Present: Mayor H. Michael Brown  
Vice Mayor Wiggins, Aldermen Frank Cates, Jeff Fisher, Debra Hummel & Alderman Sutton

### **Prayer and Pledge of Allegiance to the American Flag**

1. **Call to order by Mayor Brown**
2. **Prayer & Pledge of Allegiance to the American Flag**
3. **Establish Quorum**

All were present

#### **4. Approval of Agenda**

Alderman Cates made a motion to approve the agenda as presented. Vice Mayor Wiggins seconded the motion. All were in favor, none opposed.

#### **5. Reading and Correction/Approval of Minutes of Regular Board**

##### **November 16, 2023 – Regular Board Meeting Minutes**

Alderman Sutton made a motion to approve the November 16, 2023 Regular Meeting Minutes with corrections. Alderman Fisher seconded the motion. All in favor, none opposed. The motion passed.

##### **Special Presentation – Resolution 23-112 - Highway Memorial in Honor of Lee Yancey**

Leslie and Dr. Justin Leonadus Yancey, the wife and son of Leonadus “Lee” Franklin Yancey, Jr., was officially recognized by Vice Mayor Wiggins as he read aloud Resolution 23-112 honoring Mr. Lee Yancey.

Vice Mayor Wiggins made a motion to approve Resolution 23-112, designating a portion of TN Highway 64 between Clay Street and Lakewood Drive as “Lee Yancey Memorial Highway”. Alderman Sutton seconded the motion. All were in favor, none opposed. Resolution 23-112 passed.

#### **6. Citizen’s Comments**

None

#### **7. Communications from the Mayor**

Mayor Brown wished all a Merry Christmas and Happy Holiday.

#### **8. Communication from the Aldermen**

Aldermen Hummel, Cates and Vice Mayor Wiggins commended the Oakland Police Department.

Alderman Sutton asked the Board Members to be mindful of the upcoming fiscal year budget.

#### **10. Department Head Reports**

Public Works Director Dennis Mullins expressed concern to the Board that Oakland has lost two (2) long-term employees.

#### **11. Town Manager Report**

Mr. Ellis expressed his thanks to all who participated in the Christmas Parade and its success. He announced that Oakland was awarded by TDEC at 2.5-million-dollar grant. In closing he announced the Offices would be closed December 25<sup>th</sup> & 26<sup>th</sup> and again January 1, 2024 in observance of the holidays.

#### **12. New Business:**

##### **A. Ordinance 23-26 Solid Waste Fee Increase – 1<sup>st</sup> Reading (No Public Hearing Necessary)**

Vice Mayor Wiggins made a motion to hear 1<sup>st</sup> Reading of Ordinance 23-26.

Vice Mayor Wiggins made a motion to approve the 1<sup>st</sup> Reading of Ordinance 23-26. Alderman Sutton seconded the motion. All in favor, none opposed. The 1<sup>st</sup> Reading of Ordinance 23-26 passed.

##### **B. Burton Place Drainage Easement Quitclaim Deed**

No action was taken. Mayor Brown tasked Town Manager Ellis to investigate the issue further and report to the Board at the January 2024 work session.

#### **13. Old Business: Ordinances Second and Final Reading**

##### **A. Ordinance 23-23 Water and Sewer Rate Increase**

Vice Mayor Wiggins made a motion to hear 2<sup>nd</sup> Reading of Ordinance 23-23.

Alderman Sutton made a motion to approve the 2<sup>nd</sup> Reading of Ordinance 23-23, as presented. Alderman Fisher seconded the motion. A roll-call vote was requested. The results were three (3) in favor, two (2) opposed. Alderman Hummel and Vice Mayor Wiggins opposed. The 2<sup>nd</sup> Reading of Ordinance 23-23 passed.

##### **9. Ordinance 23-24 Banning Door to Door Solicitation – Amend Municipal Code Title 9, Chapter 1 Related to Peddlers, Solicitors, Transient Vendors and Street Barkers**

Alderman Cates made a motion to hear the 2<sup>nd</sup> Reading of Ordinance 23-24.

Alderman Fisher made a motion to approve the 2<sup>nd</sup> Reading of Ordinance 23-24. Alderman Sutton seconded the motion. All in favor, none opposed. The 2<sup>nd</sup> Reading of Ordinance 23-24 passed.

NOTE: the Food Truck issue will be taken up separately.

**C. Ordinance 23-25 False Alarm Protocol – Establishing Fees**

Alderman Fisher made a motion to hear the 2<sup>nd</sup> Reading of Ordinance 23-25.

Vice Mayor Wiggins made a motion to approve the 2<sup>nd</sup> Reading of Ordinance 23-25 as amended, correcting the word “hour” to “month”. Alderman Hummel seconded the motion. All in favor, none opposed. The 2<sup>nd</sup> Reading of Ordinance 23-25 passed.

**14. Consideration of Resolutions**

**(A) Resolution 23-104 Urban Growth Boundary Plan**

Vice Mayor Wiggins made a motion to hear Resolution 23-104.

Vice Mayor Wiggins made a motion to approve Resolution 23-104. Alderman Cates seconded the motion. Four (4) in favor, one opposed. Alderman Sutton opposed. Resolution 23-104 passed.

**(B) Resolution 23- 107 Award Telemetry Pump Bid - Wastewater Treatment Plant**

Alderman Cates made a motion to hear Resolution 23-107

Vice Mayor Wiggins made a motion to approve Resolution 23-107. Alderman Sutton seconded the motion. All in favor, none opposed. Resolution 23-107 passed.

**(C) Resolution 23-108 Village Park – Ph 4 Subdivision Contract**

Vice Mayor Wiggins made a motion to hear Resolution 23-108.

Vice Mayor Wiggins made a motion to approve Resolution 23-108. Alderman Fisher seconded the motion. All in favor, none opposed. Resolution 23-108 passed.

**(D) Resolution 23-109 Engineering Agreement for Village Park Ph 4 Subdivision**

Vice Mayor Wiggins made a motion to hear Resolution 23-109.

Alderman Fisher made a motion to approve Resolution 23-109. Vice Mayor Wiggins seconded the motion. All in favor, none opposed. Resolution 23-109 passed.

**(E) Resolution 23-110 Authorizing Vehicle Purchase for Planning Dept**

Vice Mayor Wiggins made a motion to hear Resolution 23-110.

Vice Mayor Wiggins made a motion to approve Resolution 23-110. Alderman Cates seconded the motion. All in favor, none opposed. Resolution 23-110 passed.

**(A) (F) Resolution 23-111 PEP Cyber Security Matching Grant**

Vice Mayor Wiggins made a motion to hear Resolution 23-111.

Vice Mayor Wiggins made a motion to approve Resolution 23-111. Alderman Fisher seconded the motion. All in favor, none opposed. Resolution 23-111 passed.

**15. Other Items of Business**

None

**16. Approval of Invoices**

One (1) was presented for approval, CFS Inspection – over 45 days.

Alderman Sutton made a motion to approve paying CFS Inspection invoice. Alderman Fisher seconded the motion. All in favor, none opposed. The motion passed.

**17. Meeting Adjourned**

Alderman Cates made a motion to adjourn the meeting.

Date: December 21, 2023



H. Michael Brown, Mayor



K. Yvonne Bullard, City Recorder